

**Commissioners' Conference
Wednesday, September 8, 2021**

PRESENT: Commissioners Osterberg (via telephone), Schmalzle and Guccini (via telephone); Chief Clerk Orben.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to approve the Agenda with the following addition. Approve payment from the following:

VEHICLE REGISTRATION FUND (Dime Bank)\$99.67

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini , to approve payment from the following:

GENERAL FUND (County Bills).....\$194,322.73
DEBT SERVICE FUND (TD Wealth-interest).....\$180,748.06
SRCP DEBT SERVICE FUND (TD Wealth-interest)\$37,020.69
PC EMPLOYEES' HEALTH INSURANCE FUND\$454,245.26

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

NEW BUSINESS

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini , to approve the Human Services Payment Vouchers from ERAP funds for \$120,187.20 and PHARE funds for \$491.29, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg , to approve payment from the Affordable Housing Fund payable to Delaware Run in the amount of \$1,877 for September 2021 senior housing, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini , to execute Senior Rental Assistance Contract #44, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini , to promote **HEATHER LINEHAN** from Caseworker 1 to Caseworker 2 for Children & Youth Services for a 40 hour work week effective August 30, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini , to hire **EMILY DELEEUEW** as a part time Site Manager for the Area Agency on Aging for less than 1000 hours per year effective September 22, 2021, with no benefits. This is to fill a newly created position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to recess the Commissioners' Meeting to hold a Salary Board Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

A SALARY BOARD MEETING WAS HELD.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to reconvene the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' Conference was adjourned.